Imprinting and Engraving Instructions

AWARDS PROGRAM SERVICES, INC.
800-451-1056

CUSTOMER SERVICE:
800-451-1056
515-270-5881
HOURS: MONDAY - FRIDAY
8:30 a.m. - 5:30 p.m.

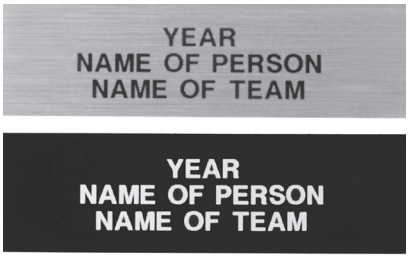
MAIL ORDER TO:
APS, INC.
10627 AURORA AVE.
URBANDALE, IA 50322

FAX ORDER TO:
515-270-5886
24 HOURS
7 DAYS A WEEK

ONLINE: aps5881@aol.com • www.apstrophies.com

Trophy Imprinting

Free standard imprinting on all trophies!



- No extra charge for individual names.
- Black letters on gold plate or gold letters on black plate, depending on trophy choice.
- Custom full-color plates with your artwork or logo available at extra charge. Please call 800-451-1056 for details.

Instructions

Use blank below for imprinting information, with a maximum of **20 characters** per line:

1. Write YEAR on first line.
2. Write NAME OF PERSON on second line.
3. Write TEAM on third line.
4. List other NAMES for Line 2 below.

1.	Year:
2.	Name of Person:
3.	Name of Team:

4. Write Additional Names Here:

Medal Engraving and Silk-Screening

Please limit engraving on Medals to 10 characters per line (4 lines)

- For small quantities of medals—or ones personalized with individual names—choose engraving. For quantities of 150 or more with no individual names or other copy changes, choose silk-screening.
- Engraving on all medal styles is just $0.15 per letter.
- Silk-screening the same imprint on 150 or more medals is just $0.50 additional per medal. You pay no setup or per-letter charge!

Instructions

Use blank below for engraving and silk-screening information, with a maximum of **10 characters** per line:

1. Write YEAR on first line.
2. Write NAME OF PERSON on second line.
3. Write TEAM on third line.
4. List other NAMES for Line 2 below.

1.	Year:
2.	Name of Person:
3.	Name of Team:

4. Write Additional Names Here:

For questions or nonstandard designs, please call an APS, Inc., Trophy Specialist at 800-451-1056.

Order Form

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Organization or Company (Please print.)		Phone (Home)
Ordered by		Phone (Work)
Street Address	P.O. Box	Fax Number
City	State	Zip
E-mail		

Shipping Address (If different than billing address)
Name
Street Address
City
State Zip

Payment Method ☐ Check ☐ Money Order ☐ American Express ☐ Discover ☐ MasterCard ☐ Visa ☐ Purchase Order No. _____

Name on Credit Card (Please print.) | Signature

Credit Card No. ☐☐☐☐ – ☐☐☐☐ – ☐☐☐☐ – ☐☐☐☐ Expiration Date _____ Security Code ☐☐☐

Trophies/Medals (Please print.)

Minimum Order $50

Quantity	Catalog Number	Column Color Code	Figure	Male/Female	Unit Price	Extended Price
SAMPLE 10	A2281	C See pages 4 & 7 of Catalog.	Baseball See page 6 of Catalog.	F	5.50	55.00
					Subtotal	
	Subtract Discount for large quantities, if applicable (See charts in Catalog.)				_____%	
					Subtotal	
	Neck Ribbons for Medals ($0.60 each—FREE with order of 100 or more medals. See Catalog.)					
	Medal Engraving ($0.15 per letter) or Medal Silk-screening ($0.50 per medal)					
					Subtotal	
				Iowa Residents Add 6% Sales Tax		
				Shipping and Handling (See chart below.)		
					Payment Total	

See reverse side for trophy nameplate imprinting and medal engraving or silk-screening!

Choose Shipping Method

☐ Ground ☐ 3-Day Air ☐ 2-Day Air ☐ 1-Day Air

UPS Ground Service

If your order is:	Shipping Charge
$ 25.00 - $ 49.99	$ 9.45
$ 50.00 - $ 99.99	$15.50
$100.00 - $149.99	$20.50
$150.00 & Up	FREE

UPS - GROUND SHIPPING	Days
Midwestern States	1 - 3
Southern States	2 - 4
Eastern States	3 - 5
Western States	4 - 6

UPS Air Service

If your order is:	3-Day	2-Day	1-Day
$ 25.00 - $ 49.99	$16.00	$22.00	$23.00
$ 50.00 - $ 99.99	$18.00	$29.50	$42.00
$100.00 - $149.99	$24.00	$39.00	$53.00
$150.00 & Up	Call Factory For Pricing		

Thank You For Your Order!